



General information

Last / Surname

First/ Given name

Middle name

Current address

Information will be sent
to this address unless
you notify us of a change

Residence telephone

Cell

Fax

Email

Sex

Date of birth

Marital status

Do you have children?

Your nationality

Main language

Other languages spoken

what is your fluency in these languages?

English	spoken	written
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French	spoken	written
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What is your desired term of service?

From

To

Please note that priority will be given to applicants who can commit to our desired term of service. While most of our openings are for the months of July and August every year, although occasionally positions do become available during the course of the year and applications are welcome at any time.

How did you learn about Maison Emmanuel?

Education

High School : which grades completed?

Location

From

To

College / University. Indicate fields of study & diplomas obtained

Location

From

To

Vocational / Other training. Name your area of study

Location

From

To

Community work

Have you been active in community service, social action groups, and support for individuals with disabilities or other needs?

Please tell us why you decided to help out or get involved, and what you received in return – what did you learn? Your involvement could include supporting an individual, contributing in your neighborhood, school, youth group, religious organization, social, professional, land care, volunteer groups etc

Activity / Organization 1. Describe your responsibilities and provide a contact name / phone / fax / email

From

To

Activity / Organization 2. Describe your responsibilities and provide a contact name / phone / fax / email

From

To

Employment history

Activity / Organization 1. Describe your responsibilities and provide a contact name / phone / fax / email

From

To

Activity / Organization 2. Describe your responsibilities and provide a contact name / phone / fax / email

From

To

Activity / Organization 3. Describe your responsibilities and provide a contact name / phone / fax / email

From

To



We will need to receive **3 reference letters** , from employers or teachers stating your attitude at work, how you are with other people and what kind of work you have done. Please provide the names, addresses, and contact details of 3 employers or teachers that we may contact.

Skills and Experiences

Skill / Talent /Experience. Please list skills, experiences and talents that you would bring with you. For instance: people support and care skills, practical skills, administration, technical, homemaking, cooking, land care, musical, artistic, writing, teaching etc..

Motivation and Goals

Why do you want to join Maison Emmanuel Community?
What do you hope to gain?

Future / Vocation Studies

What is your current thinking about future vocation or studies?

Autobiography

Please discuss ways in which your experience and background have influenced your decision to volunteer in Maison Emmanuel. ?

We are interested in reading a chronological account of your life, including references to family background/situation, significant experiences, (for instance, encounters with significant people, community living experiences, illnesses), as well as any other details you consider relevant.

Family members

Please list the name of your children, if any.

First name	Last name	Date of birth	Age
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Do you have any dependent not joining Maison Emmanuel at this time?

Please list the names of family members **also applying to join** Maison Emmanuel, if any.

First name	Last name	Date of birth	Age
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Financial Obligations

Do you have obligations to pay outstanding or ongoing debts?	Yes	No
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Do you have children who rely on you for financial support?	Yes	No
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Do you have outstanding loans / financial commitments?	Yes	No
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Driver's license

Driver's license	Yes	No
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If you have a driver's license :

Please note that if your application is chosen you will need to obtain, if you do not already have one, an international driving license which must be valid for the duration of your stay with us

Obtaining a visa



This only applies to **international applicants**.

This information is essential to your application for a visa to live in Canada.

I do not have a passport

Passport number

Date exp.

Name as it appears on passport

Country of citizenship

Country of birth

City of Birth

Current address

Country of permanent residence

Position and/or level of
training in home country

Pre-service agreement



Do not send the requested documents, below, now. They will only be required when you receive confirmation that your application has been accepted.

Health Documentation

I understand that if I am accepted as a co-worker, I must provide the following materials no later than 4 weeks before my scheduled start date, and that my final acceptance is contingent upon Maison Emmanuel receiving:

1. A medical certificate stating my current health condition will not limit me in my duties
2. A dental certificate stating my good current dental condition
3. Evidence of health insurance coverage (a valid health insurance policy/certificate showing comprehensive coverage for the first three months of service). Quebec health insurance does not cover everything, among other things, partial or permanent disabilities dues to accident or other events.
Inform you!

I also understand that I am solely responsible for any dental work that may be required during the first year of service at Maison Emmanuel.

Pre-service agreement (continuation)

Benefits

I understand that as a volunteer at Maison Emmanuel, I will be provided with my own room and board in a house community, where I will be living with other community members including people with disabilities whom I will be expected to support. I understand that I will receive pocket money to cover personal expenses. I also understand that Maison Emmanuel does not cover the travel expenses to and from Maison Emmanuel.

Abuse Policy

I understand that Maison Emmanuel offers a safe and open community environment for a vulnerable group of people, and that special precautions must be taken to ensure the safety of the people it supports.

I understand that abuse of any kind – violence, harassment, any form of sexual abuse, emotional abuse – is considered a criminal offense and will not be tolerated.

I understand that any such behavior will result in immediate suspension/dismissal. I understand that I will be required to participate in orientation, education and training at Maison Emmanuel concerning abuse and abuse prevention.

Criminal Record

I understand that I must obtain and forward to Maison Emmanuel a background check from the police department in my country of residence, when I send my health documents.

Visa

I understand that if I am accepted for a service position, Maison Emmanuel will send me a letter of acceptance with necessary documents to present to the embassy. If my visa application is denied, I understand and accept that Maison Emmanuel is unable to take any further action on my behalf.

Drug and Alcohol Policy

I understand, even though cannabis is legal in Canada, that Maison Emmanuel forbids any co-worker to be under the influence of recreational drugs and alcohol while serving at Maison Emmanuel. I understand that engagement with recreational drugs and alcohol will not be tolerated and may result in immediate suspension/dismissal. I understand that Maison Emmanuel reserves the right to accept or refuse an applicant after careful consideration of the presented documents.

I certify that all statements I have made on this application, or in any attachments provided by me, are true.



Documents to send in addition to this form :

3 reference letters : Please attach 3 written letters of references from employers or teachers. All references must be written in English or French or have a translation supplied. References should include how you are when you are working, how you are with other people and what kind of work you have done. They can be sent by email, fax or mail.

Photo: Please attach a recent photo to your documents.

The Admission Group will process your request only when all the required documents have been sent.